

Major	Who provides department approval?	Specific email address(es) to which course approval form should be sent:	What materials should students submit with course approval form?	What if course syllabi are not available?	How many courses/credits taken abroad may be approved to count toward the major?	Additional Information?
Africana Studies	DUS	Grant Farred: ga38@cornell.edu	Course titles, descriptions, syllabi, reading list, credits, prerequisites--all in English.	Students may email syllabi later; final decisions on course approval cannot be made without evaluation of syllabi.	Two courses at most.	Meeting not required.
American Studies	DUS	Shirley Samuels: shirley.samuels@cornell.edu	As much information as is available: course titles, descriptions, reading lists, prerequisites, credit information, syllabi.	Final course approval will depend on successful completion and submission of syllabi.	Two courses for one semester; up to 3 for full year.	If for fulfillment of pre-1900 requirement, submission of work from a course that shows substantial attention to pre-1900 matters. Meeting not required.
Anthropology	DUS	Megan Olivares: mf676@cornell.edu	As much information as is available: course titles, descriptions, reading lists, prerequisites, credit information, syllabi.	Students may email syllabi later; final decisions on course approval cannot be made without evaluation of syllabi.	2 courses/8 credits, with the possibility of petitioning for an additional course.	1) If the proposed course is not in Anthropology, please explain why you are asking for Anthropology approval. 2) If you are an Anthropology major, you must consult with your Anthropology advisor about the planned coursework in Anthropology for studying abroad. Meeting not required.
Archeology	DUS	Caitlin Barrett: ceb329@cornell.edu	As much information about proposed courses as possible, in English.	If no syllabus is available, provide as much description as possible and save syllabus for final approval later. Pre-approval is more tentative without a syllabus or other detailed course information.	No limit, but typically these only count for general Archaeology courses rather than fulfilling specific requirements, although there may be some cases where they can.	Meeting not required.
Asian Studies	DUS	asianstudiesdus@cornell.edu	Syllabus in English (preferred) or a language taught in the department.	In some cases, detailed course descriptions from certain institutions may be pre-approvable without syllabi. In other cases, pre-approval may not be possible.	Fifteen credits	Asian Studies supports some study and research abroad through direct grants made from the department to students. Deadlines for summer travel grant applications are usually in February of each year, and more information is available on the Asian Studies website, asianstudies.cornell.edu. Meetings only required for advising purposes; most cases can be handled by email.
Astronomy	DUS	Gordon Stacey: gjs12@cornell.edu	Course titles, descriptions, syllabi, reading list, credits, prerequisites--all in English.	Final course approval is dependent on a submission of a syllabus.	2 courses (up to 8 credits).	
Biological Sciences	Jeff McCaffrey (OUB)	Jeff McCaffrey: jm298@cornell.edu	Electronic copies of course titles, descriptions, and syllabi, in English.	Syllabi are necessary for foundation course pre-approval, but may not be needed for pre-approval of courses in the concentration. If syllabi are not available, students should have alternative courses in mind.	Up to 2 courses, possibly more for full year abroad (with petition from the Office of Undergraduate Biology).	Please see: <a href="https://biology.cornell.edu/advising/study-abroad">https://biology.cornell.edu/advising/study-abroad</a> for further suggestions for bio majors. Meeting not required.
Biology & Society	DUS	Suman Seth: ss536@cornell.edu	Course titles, descriptions, and syllabi, in English.	Syllabi are required for course approval; students may email syllabi to the DUS from abroad if they are unable to obtain them before departure.	No set policy. Depends on the coursework.	Meeting not required.
Chemistry & Chemical Biology	DUS	chemdus@cornell.edu	As much information as is available: course titles, descriptions, reading lists, prerequisites, credit information, syllabi.	TBD	No set policy.	Students are urged to meet with the DUS as early in the planning stages as possible.
CAPS	DUS	Xu Xin: xx12@cornell.edu	CAPS provides a packet of courses for participating students in CAPS study abroad in Beijing. Non CAPS students need to contact CAPS DUS and have their application reviewed on a case-by-case basis.	N/A	3-4 courses 12-16 credits	We normally hold a couple of information/orientation meetings for the CAPS study abroad in the coming semester. We inform students via the CAPS list-serv. Xu Xin is the point of contact for these meetings.
Classics	DUS	Courtney Roby: car295@cornell.edu	Course title and description; syllabus, if available; information about any prerequisites and credits.	If a syllabus is not yet available, bring a course description. However, final approval of the course for major credit will require submission of a syllabus.	No formal limit; however, students should consult with the DUS to determine which specific courses taken abroad can count toward major requirements.	Students returning from abroad will need to bring in transcripts and syllabi for all courses for which they wish to receive major credit; these must be submitted to DUS for final approval.
College Scholar	Your College Scholar faculty advisor	Check Student Center for Faculty Advisor Contact Information	Course titles and descriptions.	TBD	No set policy. Up to the faculty advisor's discretion.	
Comparative Literature	DUS	Philip Lorenz: pal37@cornell.edu	As much information as is available--at least course titles and descriptions, but also number of credits, book lists, and syllabi, if possible. Pre-approval is not ironclad. The most substantive discussions about course work taken abroad happen after students return, when students are able to convey what kind of work they actually did in courses.	TBD	Determined in consultation with faculty advisor and DUS.	Meeting not required.
Computer Science	Undergraduate Coordinators	ugrad@cs.cornell.edu	Course descriptions and syllabi.	If a syllabus for a particular course is not yet available, then the course can only be designated as a Major-approved elective until which time the syllabus is available, unless the course description is quite clear.	There are 7 major-specific requirement slots that students can fill using study abroad credit: the 3000+ level Technical electives, the 3000+ level External Specialization courses, and the Major-approved elective (this can be any level).	We do not accept study abroad credit for CS core courses, CS 4000+ level electives, nor the CS practicum/project course. Meeting not required.
Earth and Atmospheric Sciences	DUS	Esteban Gazel: egazel@cornell.edu	Course titles and descriptions are usually sufficient.	TBD	No set limit. Subject to EAS approval and Cornell residency requirements.	Meetings only required for advising purposes; most cases can be handled by email.
Economics	Either DUS or Associate DUS can approve	econdus@cornell.edu	Course descriptions, titles, prerequisites, syllabi, reading lists, and number of credits for each course--all in English. Students should list only two courses if going for one semester, four courses if going for a full year. Web links are NOT acceptable. Put all materials for a course into a single file, in Word or PDF format. One file per course.	Ask whether syllabi may be submitted later, from abroad. Also see if syllabi from a previous semester are available. If so, be sure to note whether it is the same instructor.	Up to 2 courses for a semester; 4 for a year.	Read through study abroad information on the department website: <a href="https://economics.cornell.edu/undergraduate">https://economics.cornell.edu/undergraduate</a> . Meeting required. Contact econdus@cornell.edu AFTER sending materials about the courses.

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English	DUS	Kate McCullough: mkm23@cornell.edu; cc: Corrine Bruno: cb624@cornell.edu	As much information as is available--at least course titles and descriptions, but also number of credits, book lists, and syllabi, if possible. An older version of the syllabus is also acceptable.	Assuming the other information is submitted, syllabi not available in advance may be presented at the post-study abroad meeting with the DUS.	8 credits per semester.	A meeting with the DUS is required. During social distancing, email or Zoom communication will replace the in-person meeting. Email the DUS and cc the Undergrad Coordinator (Corrine at cb624@cornell.edu). When social distancing ends, email the Undergrad Coordinator to schedule an appointment during DUS office hours.
Environment & Sustainability	Faculty Advisor/Suzanne Wapner - After meeting with your advisor, please submit form to environment@cornell.edu.	environment@cornell.edu	As much information as possible, but at least course titles and descriptions in English.	Final course approval will depend on successful completion and submission of syllabi.	No set policy. Currently under review.	Meeting required. Schedule phone or Zoom meeting via environment@cornell.edu.
Feminist, Gender, & Sexuality Studies	DUS	Jane Juffer: jaj93@cornell.edu	As much information as possible about the courses, including a syllabus, if available.	TBD	One study abroad course may be used for the major.	
French	DUS	Cecelia Lawless: cbl6@cornell.edu	A list of courses, with the understanding that foreign universities tend to establish their course rosters much, much later than we do in the States. In order to be applied toward a Romance Studies major or minor, a course must be at least 50% concerned with intellectual and cultural content from a part of the world where French, Italian, Spanish, or Portuguese is spoken. The DUS will request a syllabus only if the title of the course seems ambiguous.	Syllabus can be submitted later, after the student is abroad.	Up to 2 courses for the minor, and up to 3 courses for the major.	The mere fact that a course is taught in the target language (that is, in French, Italian, Spanish, or Portuguese) is not, on its own, a sufficient criterion for a course to be counted toward a Romance Studies minor or major; likewise, we do not typically award minor or major credit for courses whose primary aim is increased language proficiency. Above all, we encourage students to explore courses which analyze and engage critically with the culture (e.g. the history, literature, art, cinema, politics, music, legal and other institutions, etc.) of the parts of the world where they've chosen to study. Students are encouraged to pre-enroll in FA21 classes until it's certain that their study abroad program will be happening.
German	DUS	Gunhild Lischke: gl15@cornell.edu	Course title, description, indication of course level, type of course (lecture, seminar, lab). It might not be possible to provide a syllabus.	Syllabi might not be available or necessary, if other information is sufficient to evaluate the courses.	1 class per semester abroad, for major or minor.	Please review information about Study Abroad on our website ( <a href="https://german.cornell.edu/undergraduate/#study-abroad-&amp;-internships">https://german.cornell.edu/undergraduate/#study-abroad-&amp;-internships</a> ). Meeting required with Gunhild Lischke (gl15@cornell.edu).
Government	DUS	Sarah Greenberg: sbg67@cornell.edu	Course titles, descriptions, syllabi, credit information, in English. Have a few alternate courses in mind. Courses abroad that duplicate courses a student has already taken here will not be approved.		5 courses at most for one full year abroad.	See #14-16: <a href="https://government.cornell.edu/faqs">https://government.cornell.edu/faqs</a> . Meeting not required.
History	DUS	history_dus@cornell.edu	List of course titles. Upon return from study abroad, bring official transcript, course syllabi, and a sample of written work for each course.	You do not need syllabi for pre-approval.	For one semester abroad, 2 courses may be counted toward the major. For a full year abroad, up to 3 courses may be counted toward the major.	No signed pre-approval form is considered to be binding. No course taken outside Cornell may be approved for credit toward the senior seminar requirements for majors.
History of Art	DUS	Kaja McGowan: kmm22@cornell.edu	As much information as possible: titles, course descriptions, syllabi if available--all in English.	Students can send syllabi later, after they are abroad.	12 credits at most. (Exception: the Sotheby's program in London. Because it is exclusively art historical--that is, students cannot take courses in other disciplines--the full 15 credits can be counted toward the major.)	
Independent Major	Faculty advisor	Check Student Center for Faculty Advisor Contact Information	Course titles and descriptions; faculty advisor may require them.	Student can discuss with faculty advisor	No set policy. Up to the discretion of the faculty advisor.	Meeting not required
Information Science	Faculty Advisor	Check Student Center for Faculty Advisor Contact Information	Course titles, descriptions, syllabi, reading lists, credits, prerequisites--in English.	Submit the previous year's syllabi if available.	Up to 2 electives for the major (3-4 credits each).	Students should look for the equivalent or a comparable course at Cornell first and include this information when submitting materials for pre-approval.
Italian	DUS	Cecelia Lawless: cbl6@cornell.edu	A list of courses, with the understanding that foreign universities tend to establish their course rosters much, much later than we do in the States. In order to be applied toward a Romance Studies major or minor, a course must be at least 50% concerned with intellectual and cultural content from a part of the world where French, Italian, Spanish, or Portuguese is spoken. The DUS will request a syllabus only if the title of the course seems ambiguous.	Syllabus can be submitted later, after the student is abroad.	Up to 2 courses for the minor, and up to 3 courses for the major.	The mere fact that a course is taught in the target language (that is, in French, Italian, Spanish, or Portuguese) is not, on its own, a sufficient criterion for a course to be counted toward a Romance Studies minor or major; likewise, we do not typically award minor or major credit for courses whose primary aim is increased language proficiency. Above all, we encourage students to explore courses which analyze and engage critically with the culture (e.g. the history, literature, art, cinema, politics, music, legal and other institutions, etc.) of the parts of the world where they've chosen to study. Students are encouraged to pre-enroll in FA21 classes until it's certain that their study abroad program will be happening.
Linguistics	DUS	Michael Weiss: mlw36@cornell.edu	Course titles, descriptions, credits, syllabi. Have a few alternate courses in mind.	If syllabi are not available, provide at least a course description.	Up to the discretion of the DUS, in consultation with the faculty advisor.	
Mathematics	DUS	Tim Healey: tjh10@cornell.edu	Course titles, descriptions, syllabi, reading lists, credits, prerequisites--the more, the better. All in English.	Students can submit syllabi later, as soon as they have them.	No set policy.	
Music	DUS	Xak Bjerken: xb10@cornell.edu	Course titles and descriptions; syllabi with bibliography (if possible); credit--all in English.	Try to provide a detailed description.	No set policy.	

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Near Eastern Studies	DUS	Seema Golestaneh: sg2327@cornell.edu	As much information as possible, ideally a syllabi. At minimum, course titles and descriptions.	Detailed course description with reading lists and requirements.	2 courses per semester abroad, maximum of 4 toward the major.	Meeting not required. Students must e-mail the DUS at the start of their semester abroad (i.e. while they are overseas) with the syllabi for courses they wish to have count toward the major or minor. This will ensure that the course content is appropriate to count toward the major/minor.
Performing & Media Arts	DUS	PMA-DUS@cornell.edu; cc Donna Miller: dm246@cornell.edu	As much information about proposed courses as possible, so that they can be discussed in the context of requirements for the major.	A detailed course description, with requirements and suggested readings/activities and meeting schedule can be a starting point for discussion.	No set policy. What's important is whether the work abroad corresponds to the major requirements.	Meeting required. To schedule, contact DUS: PMA-DUS@cornell.edu.
Philosophy	DUS	Harold Hodes: harold.hodes@cornell.edu, cc to Pam Hanna pjh24@cornell.edu	As much information as possible, but at least course titles and descriptions--in English.	TBD	No set policy. Currently under review.	One frequent issue with non-English-speaking institutions is that students do little writing. This can affect how much credit the student will be awarded by the department. Meeting not required but majors should discuss their plans with their major advisors.
Physics	DUS	physicsdus@cornell.edu	As much information as possible. At minimum, detailed syllabi, in English.	Students may request permission from the DUS to send syllabi from abroad. Final decisions cannot be made without syllabi.	No specific limit.	Students have sometimes gotten the impression that the department discourages taking physics classes in languages other than English. This is not true. Of course, the student does need to be competent in the language of instruction. Meeting not required.
Psychology	Faculty advisor	Check Student Center for Faculty Advisor Contact Information	Course titles, descriptions, credits, and syllabi.	TBD	Faculty advisor approves coursework taken outside of Cornell's Psychology Department. But typically no more than 3 courses outside of Cornell's Psychology Department can be applied toward the major. This includes courses taken abroad, courses taken at Cornell in related departments, and courses taken at other institutions.	The Department of Psychology and the Department of Human Development will merge July 1st to form a new, Cross-College Department of Psychology. The procedures for approving study abroad credit may therefore change after that date.
Religious Studies	DUS	Kim Haines-Eitzen: kj10@cornell.edu	For preapproval of courses, a course title and brief description will be fine, along with number of credits, name of the instructor, etc. A syllabus or bibliography might not be available in advance.	A catalog blurb would be useful.	No set limit.	The program encourages students to have an international experience during their time at Cornell. We offer some regular travel/learning opportunities (e.g. regular trips to Japan with Professor Jane Marie Law) and we work hard to help students find relevant, rigorous coursework at international institutions--especially where the coursework does not duplicate what we regularly offer at Cornell.
Science & Technology Studies	DUS	Suman Seth: ss536@cornell.edu	Syllabi required to course approval; students may email syllabi from abroad to the DUS if they are unable to obtain them before they depart.	No set policy. Depends on the coursework.	No specific limit.	Meeting not required.
Sociology	DUS	Kendra Bischoff: kbischoff@cornell.edu, cc Sue Meyer: ss30@cornell.edu	At minimum, course titles and descriptions are required for pre-approval. Students may email a syllabus to the DUS from abroad to confirm the course will count toward the major. A syllabus is required for final approval of credit toward the major upon return. [In English]	A preliminary assessment can be given based on course title and description. Students can then email the syllabus when they have it (often when they get to the university/college where they will be studying) for review by the DUS.	2 courses per semester abroad, maximum of 4 toward the major.	An initial meeting is not required, but if the student would like to discuss course options or a plan to complete the major more generally, please contact the DUS to schedule a meeting.
Spanish	DUS	Cecelia Lawless: cbl6@cornell.edu	A list of courses, with the understanding that foreign universities tend to establish their course rosters much, much later than we do in the States. In order to be applied toward a Romance Studies major or minor, a course must be at least 50% concerned with intellectual and cultural content from a part of the world where French, Italian, Spanish, or Portuguese is spoken. The DUS will request a syllabus only if the title of the course seems ambiguous.	Syllabus can be submitted later, after the student is abroad.	Up to 2 courses for the minor, and up to 3 courses for the major.	The mere fact that a course is taught in the target language (that is, in French, Italian, Spanish, or Portuguese) is not, on its own, a sufficient criterion for a course to be counted toward a Romance Studies minor or major; likewise, we do not typically award minor or major credit for courses whose primary aim is increased language proficiency. Above all, we encourage students to explore courses which analyze and engage critically with the culture (e.g. the history, literature, art, cinema, politics, music, legal and other institutions, etc.) of the parts of the world where they've chosen to study. Students are encouraged to pre-enroll in FA21 classes until it's certain that their study abroad program will be happening.
Statistical Science	DUS	Tom DiCiccio: tjd9@cornell.edu	Course titles and descriptions typically suffice, as the faculty are generally familiar with the programs and courses that the students are attending for credit toward the statistical science major.	If a syllabus for a particular course is not yet available, then the course can only be designated as a Major-approved elective until which time the syllabus is available, unless the course description is quite clear.	No fixed limit. This is left to the discretion of the faculty advisor to determine.	Meeting not required