

# Summer Experience Grant Info Session

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# Agenda

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Overview of Summer Experience Grant



Application Process



Grant Acceptance/Disbursal Process



Student Contribution Funding



Q&A time

# SEG Overview

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Collection of multiple funding sources that can apply for through one application

- Student Assembly funding – all students eligible
- Cornell in Hollywood funding – all students accepted to CIH
- A&S funding – A&S students only
- ILR funding – ILR students only
- CALS funding – CALS students only

A&S funding has max amount of \$5000/student. All other sources have max of \$3000/student



# Eligibility

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First-years, sophomores, and juniors are eligible.

Good academic standing, not on a leave of absence,

Returning to Cornell for at least 1 semester following the experience

Any career-related experience is accepted so long as it meets SEG criteria:

- At least 4 weeks in length
- At least 15 hours/week
- Unpaid or minimally paid



# Ineligible Experiences

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Private Fee Based Programs

College based programs that charge tuition

- Cornell in Washington
- Practicing Medicine
- Cornell Pre-Law Summer Program
- Global Health minor programs
  - Exception- Cornell in Hollywood

Tuition/ Coursework

Personal Projects (research, personal entrepreneurial ventures)

Currently unable to fund international travel



# Eligible Expenses

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## What SEG covers

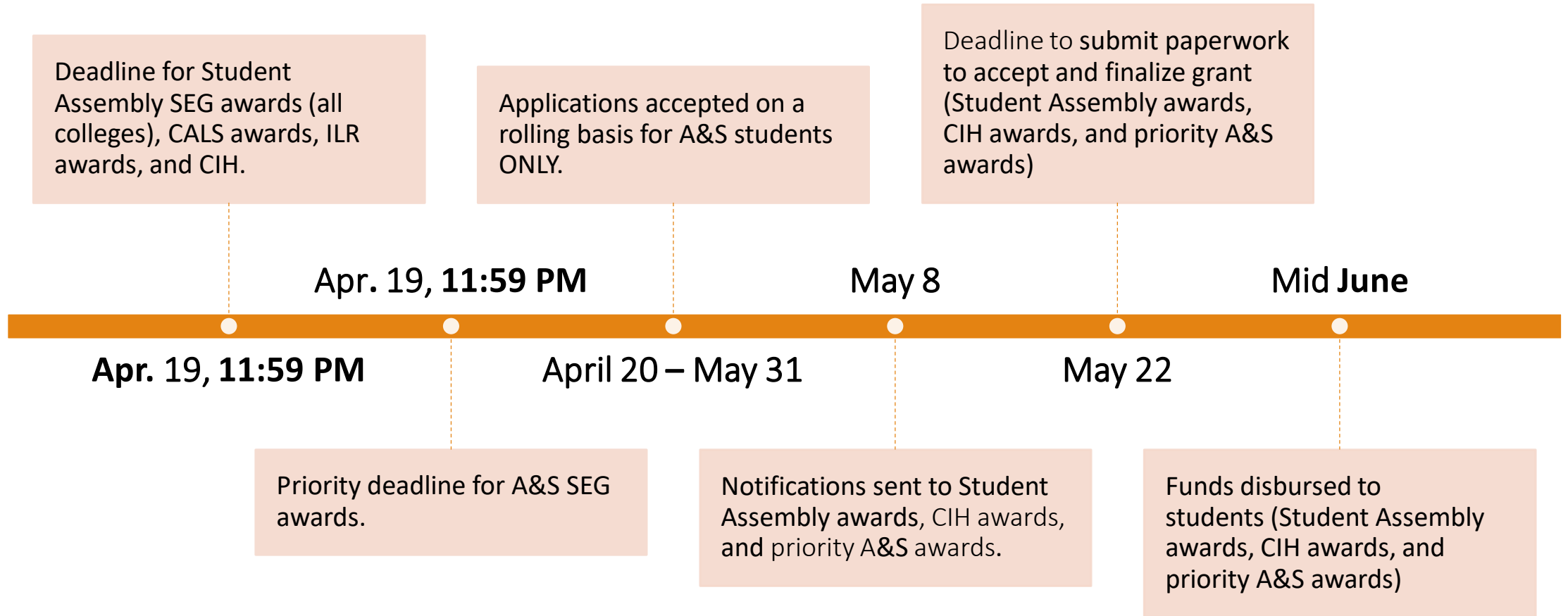
- Relocation/Travel
- Housing (*if away from home*)
- Utilities (*heat, electric, internet, etc.*)
- Daily transportation (*public or gas \$*)
- Parking
- Food (*if away from home*)
- Incidentals
- Professional clothing, lab coat, etc.

## What SEG does NOT cover

- Car payments/car insurance
- Gym membership
- Cell phone bill
- Credit Card Bills
- TV/Netflix/Hulu, etc.

# Timeline

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# Application Overview

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What to prepare for:

- Application form w/ questions
- Supplemental materials:
  - Resume (name redacted)
  - Employer confirmation (name redacted)
  - Financial aid award summary (do not redact)
  - Budget form (student ID # only)



# Application Explanation

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# Tips for answering questions:

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## Be Thorough

- Answer all parts of each essay prompt
- Details matter
- Tell us your story

## Make your case

- What if it isn't your first choice?
- Transferrable skills matter- how does this fit into your future career goals

## Be specific about your financial need

- Explain for each box you checked as well as any additional circumstances

## Prewrite answers in Word. Make sure to edit!

- Essay Questions available on SEG Website

# Example Budget Form

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# Budget Form Tips

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Be specific. More information = better

Show your calculations

- Ex: sublet \$500/month for 3 months
- Ex: Hourly wage of \$11/hour for 20 hours/week = \$220/10 weeks \$2200-taxes
- Ex: professional clothing – suit and shoes \$300

If applying/received other funds, list amount requested/receiving on budget form

If asking for funding for expenses in "Other" category, explain WHY it is necessary

# Resources

- Common Expense form
- Tax calculator
- Cost of living calculator
- Tips for creating an accurate budget

[About Summer Experience Grant](#)

[Eligibility Criteria](#)

[Important Dates for 2020](#)

[Selection of Grant Recipients](#)

[Application Details](#)

[FAQs](#)

## Related News



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Grants fund students' summer research experiences

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STUDENT EXPERIENCES

Six A&S students work around the world at State Department offices

[Learn more >](#)

## REQUIRED SUPPLEMENTAL MATERIALS:

All documents should be submitted as PDFs.

- **Resume** – redact your name from the resume you submit.
- **Budget Form** – consists of expected expenses and income for the duration of the summer experience. ([download budget form](#), [common expenses tips sheet](#), and [example budget form](#))
- **Financial Aid Award Summary** – you will need to download your 2019-2020 aid summary from Student Center. DO NOT redact your name from this document.
- **Experience Confirmation** – a confirmation that you have been offered a career-related experience by the employer detailed in your application. This can be an official offer letter or a screenshot of an email communication. Redact your name from the document you submit.

[Apply for the Summer Experience Grant](#)

## FAQs

### Q: HOW DOES FUNDING WORK?

- Student submits application, including all necessary supplementary materials (listed in below section)
- Applications are reviewed. Successful candidates will be asked to sign and return paperwork to accept and finalize their grant.
- Funding will be provided in the form of a reimbursement, meaning that the student is responsible for making and paying for their own travel arrangements, reservations, and other expenditures. The grant will help to offset some or all of the costs.
- Once all paperwork is received, the request for funds will be submitted to Financial Aid (please allow at least 2 weeks for processing)
- Once processed by Financial Aid, the student will receive a reimbursement check or direct deposit refund for the sum of the grant awarded.

As a note: Financial Aid asks for at least 2 weeks for funding to process and be dispersed to the student. Arrival of funds is contingent upon processing at Financial Aid. The A&S Career Development office has no

# Grant Acceptance/Disbursal Process

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## 1. Complete Paperwork – Due by May 22

- Student Contract
- Grant Disclosure Form
- Employer Verification Form (completed by employer)

## 2. Paperwork is verified and funding disbursed - June

- Enroll in Direct Deposit
- Submitted to Financial Aid, can take up to 2 weeks to disburse

## 3. Maintain Documentation – Throughout Summer

- Keep receipts for housing, relocation costs, daily transportation, and clothing (do not need food receipts)
- Take a photo at your experience with YOU in it

## 4. End of Summer – Due by September 7

- Student Reflection Survey – submit receipts and photo
- Employer Experience Completion Survey – sent to supervisor at end of summer

# Student Contribution Funding (A&S only)

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- Funding to cover some or all of the Student Contribution amount
- Recipients will receive half of total award before Fall semester and half before Spring semester
- Application Process:
  - Separate application will be opened for A&S students to apply for funding.
  - Any A&S student can apply, regardless of if they receive an SEG or not
- More info TBD

# Questions? Comments? Concerns?

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ARTS & SCIENCES CAREER DEVELOPMENT

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